

<b>Pay Period: From</b> _____ <b>to</b> _____	<b>Employee:</b> _____
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Week	Day	Project / Task	Start time	Break start	Break end	End time	Hours	Notes
1	Monday							
	Tuesday							
	Wednesday							
	Thursday							
	Friday							
2	Monday							
	Tuesday							
	Wednesday							
	Thursday							
	Friday							

<b>Total hours (Biweekly)</b>
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